

## Notice of Meeting

# Health and Wellbeing Board

**Date & time**

**Thursday, 5 September  
2013  
at 1.00 pm**

**Place**

New Council Chamber,  
Reigate Town Hall, Castlefield  
Rd, Reigate, Surrey RH2 0SH

**Contact**

Huma Younis  
Room 122, County Hall  
Tel 020 8213 2725  
huma.younis@surreycc.gov.uk

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8213 2725, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [huma.younis@surreycc.gov.uk](mailto:huma.younis@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Huma Younis on 020 8213 2725.**

### Board Members

Mr Michael Gosling (Co-Chairman)	Cabinet Member for Public Health and Health and Wellbeing Board
Dr Joe McGilligan (Co-Chairman)	East Surrey Clinical Commissioning Group
Mrs Mary Angell	Cabinet Member for Children and Families
Helen Atkinson	Public Health
Dr Andy Brooks	Surrey Heath Clinical Commissioning Group
Dr David Eyre-Brook	Guildford and Waverley Clinical Commissioning Group
Dr Claire Fuller	Surrey Downs Clinical Commissioning Group
Dr Liz Lawn	North West Surrey Clinical Commissioning Group
Sarah Mitchell	Director, ASC
Dr Andy Whitfield	North East Hampshire and Farnham Clinical Commissioning Group
Dr Jane Dempster	North East Hampshire and Farnham Clinical Commissioning Group
Nick Wilson	Director, CSF
Councillor James Friend	Mole Valley District Council
John Jory	Reigate and Banstead Borough Council
Councillor Joan Spiers	Reigate and Banstead Borough Council
Healthwatch Member TBC	Healthwatch

## **TERMS OF REFERENCE**

The Health and Wellbeing Board:

- oversees the production of the Joint Health & Wellbeing Strategy for Surrey;
- oversees the Joint Strategic Need Assessment; and
- encourages integrated working.

## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE**

### **2 MINUTES OF PREVIOUS MEETING: 13 JUNE 2013**

(Pages 1  
- 8)

To agree the minutes of the previous meeting held on 13 June 2013.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

### **4 QUESTIONS AND PETITIONS**

As the Health and Wellbeing Board is a statutory committee of Surrey County Council, there is an opportunity for Surrey County Councillors and residents to ask questions at the start of the meeting.

- The deadline for questions from County Councillors is 12pm four working days before the meeting (**30 August 2013**).
- The deadline for public questions is seven days before the meeting (**29 August 2013**).
- The deadline for petitions was 14 days before the meeting. No petitions have been received.

### **5 MEMBERSHIP OF THE BOARD**

To agree any additional Members to the Board.

### **6 FORWARD WORK PROGRAMME**

(Pages 9  
- 10)

To consider the Board's Forward Work Programme and confirm the agenda for the next meeting on 12 December 2013.

### **7 BOARD APPROVALS**

To discuss arrangements for approving items referred to the Board for consideration.

### **8 ALIGNING COMMISSIONING CYCLES: CLINICAL COMMISSIONING GROUPS AND COUNTY COUNCIL PLANS**

(Pages  
11 - 12)

A presentation on the headline commissioning plans and priorities of the CCG's and the County Council to be presented to Members of the Board.

**9 JOINT HEALTH & WELLBEING STRATEGY PRIORITY PLAN:  
CHILDREN'S HEALTH AND WELLBEING** (Pages  
13 - 62)

To agree the action plan for the Children's Health and Wellbeing Priority as part of the implementation of Surrey's Joint Health & Wellbeing Strategy.

**10 DISABLED CHILDREN'S CHARTER** (Pages  
63 - 64)

To consider the Disabled Children's Charter for Health and Wellbeing Boards.

**11 HEALTHWATCH WORK PROGRAMME** (Pages  
65 - 70)

To note the update on the Healthwatch work programme.

**12 PUBLIC ENGAGEMENT SESSION**

An opportunity for Members of the public to ask Members of the Board questions arising from content and issues discussed at the meeting (i.e. items 6 – 11 above).

**David McNulty**  
**Chief Executive**  
**Surrey County Council**  
Published: Wednesday, 28 August 2013

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Health and Wellbeing Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

**Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference being caused to any PA or Induction Loop systems. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that all other mobile devices (mobile phones, BlackBerries, etc) be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*